

Shepherd of the Valley Lutheran Preschool Student Enrollment Contract 2009-2010

Student _____ Male Female
Last Name (Legal) First Name Middle

Date of Birth ____/____/____
mm dd yyyy

Parent(s)/Guardian(s):

Father: _____ Legal Custody: Yes No
Last Name (Legal) First Name Middle

Mother: _____ Legal Custody: Yes No
Last Name (Legal) First Name Middle

Home Address:

Father: _____ () _____ Yes No
Street City, Zip Code Telephone Child Resides

Mother: _____ () _____ Yes No
Street City, Zip Code Telephone Child Resides

Email: _____

Fee Schedule for 2009-2010

Non-SOV Church Member Active SOVLC Member

Registration Fee:

The \$125 registration fee is an annual fee, due by January 31, 2009 to hold your child's place in class. Fees paid after February 1 will increase \$25 each month. Registration fee payments are non-refundable.

Initial _____

Annual Tuition Rates:

	<u>Non-Member</u>	<u>Member</u>
2-Day Program T/Th	\$2,300	\$2,100
3-Day Program M/W/F	\$3,100	\$2,800
5-Day Program M-F	\$4,750	\$4,300

Upon acceptance of this contract, I (we) understand that my (our) obligation to pay the fees for the full year is unconditional and that after June 15, 2009, no portion of fees paid or outstanding will be refunded or canceled in the event of absence or withdrawal from the school of the above student.

Initial _____

Annual tuition fees may be paid in ten (10) equal installments beginning June 1, 2009 and continuing September 1, 2009 through May 1, 2010. However, new students must pay one tenth of the annual tuition (one month's payment) within 30 days of notification of acceptance. Failure to pay within this time will forfeit the child's place in class. There is no reduction for shortened months or refunds for days missed due to illness.

Initial _____

Tuition installments are due and payable on the first day of each month and must be received by Shepherd of the Valley Lutheran Preschool no later than the tenth (10th) of each billing month. A late charge of \$25 will be assessed against each late or returned payment for each month the payment is late. There is a \$30 charge for all returned checks.

Initial _____

If the Director is notified prior to June 15 that the child will not be enrolling in Shepherd of the Valley Lutheran Preschool, the tuition payment only shall be reimbursed. Enrollment, as specified within this Enrollment Contract, may be canceled by the parents or guardians in writing, without penalty (except forfeit of the initial tuition payment) by June 15, 2009. If enrollment is canceled after June 15, 2009, parents or guardians financially responsible for the student are obligated to pay the full annual charges.

Initial _____

Scrip Purchase:

Each family is required to purchase \$1,000 in scrip from the Scrip Box during the school year or pay a \$50 fee.

Initial _____

I have reviewed a copy of the Shepherd of the Valley Lutheran Preschool Parent/Student Handbook. (The handbook is available online at sovls.org; there is also a printed copy available in the office.) I understand and accept the school policy requirements for payment of school fees and charges as well as student conduct and behavioral performance. Satisfactory compliance with all such requirements is a condition for student attendance at this school. The School Board reserves the right to revise policies and procedures upon thirty (30) days written notice.

Please indicate parties responsible for tuition payment: Father Mother Guardian

Parent/Guardian Signature: (All responsible parties are required to sign.)

Father: _____ Date _____

Mother: _____ Date _____

Guardian: _____ Date _____

Office Use Only	
Accepted by: _____ <small>Director</small>	Date _____
Check #	Amount